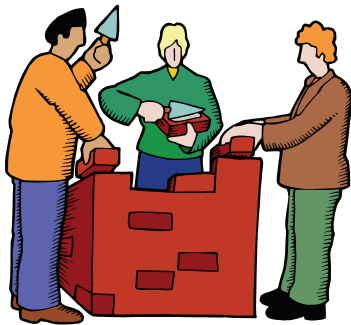


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## Other Leadership Courses Available

- **Myers-Briggs Type Indicator (MBTI)**—This is the most widely used personality inventory in the world. MBTI allows people to understand their personality preferences. MBTI is an indispensable tool for pulling work teams together and creating a better understanding of how to take advantage of individual strengths.
- **Teambuilding**—Teambuilding is the process by which a group of people are encouraged to learn about themselves, others, and their leader(s) and how these components fit together to maximize team success. This one day seminar uses the MBTI as a means to create a more effective team, resulting in accomplishing goals set by organizations.
- See website for others.



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## Building Blocks of Leadership



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Leadership Initiatives, Inc.  
Andy Atkinson, President

# Building Blocks of Leadership

The Building Blocks Leadership Series is comprised of six two hour modules. The six modules are: The Foundation, Interpersonal Skills, Leadership Skills, Team Building, Coaching, and Review.



The Series can be presented over two consecutive days or presented sequentially over several weeks.

The Building Blocks of Leadership Series is designed for managers, supervisors, team leaders, and employees being groomed for leadership roles.

## The Foundation

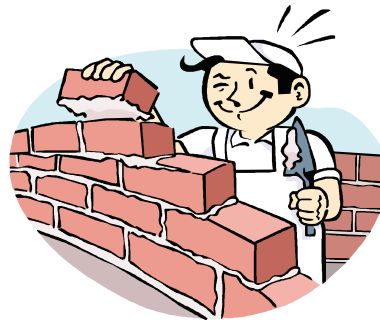
Topics covered in this initial module include differences between employees and supervisors, paradoxes of supervision, determining personal “style” of supervision, qualities of an effective supervisor, definitions of character and competency, the four levels of leadership, definition of effectiveness, criteria for effective goal setting, and building effective relationships.

## Interpersonal Skills

This module examines three dynamic interpersonal skills: Be Proactive, Think Win-Win, and Listening.

## Leadership Skills

Module three explores leadership and discovering its true meaning. Eight characteristics of a leader are defined, as well as how to move from being good to GREAT-through disciplined people, disciplined thought, and disciplined action.



## Team Building

The four phases of group formation are discussed : Forming, storming, norming, and performing. The concepts of Model I: Unilateral Control, and Model II: Mutual Learning are introduced. Ground rules are introduced that help move toward the desired philosophy of Mutual Learning.

## Coaching

What is a coach? When is coaching needed? What are the key factors for successful coaching? These and other questions are explored in this module. Using a four step process, participants practice coaching through role play.

## Review

In this final module, participants review the major concepts introduced in the previous five modules. After the review, three situations are introduced. Participants are asked to identify concepts used in each situation, and explore effective application of these concepts.